



RV COLLEGE OF ARCHITECTURE, BENGALURU-62

09 ARC 91: PROFESSIONAL TRAINING - I IX SEM[A,B,C SECTION] - AUG/ NOV- 2017 FINAL VIVA REQUIREMENTS

Dear all students undergoing Practical Training-I,

The student should have completed 16 weeks of Practical Training with the architectural firm who had issued the acceptance letter to the college at the beginning of the semester.

The requirements for the final viva of 09 ARC 91 : Practical Training I is listed below.

1. Acceptance Letter [Original copy]: Issued by the architectural firm at the time of starting the training stating that they would engage the student in most aspects of the profession as detailed in the syllabus and that they would agree to give drawings (at appropriate scale) done by the student either drafted or designed. (The student's name should appear on the drawing). The students are advised to avoid working with startup firms.

2. Certificate of Practical Training Completion [Original copy]: Issued by the principal architect of the architectural firm stating the period of training [starting date and ending date] with clear indication of the student's performance as a trainee during the period. The principal architect should sign and certify the letter.

The COA registration number of the principal architect should be clearly stated in the letter. In case of students Doing internship abroad, they should be working with Principal architect registered with the local architectural body/ Association, who will be able to certify the letter, work done, on the company letterhead with his architectural registration number.

3. Weekly & Monthly reports: [Original copy] This should be a weekly record of the work done during the period of training maintained month wise. This should be recorded by the student in the monthly report format prescribed by college and has to be counter signed by the principal architect at the end of each month. The monthly reports should be sent to the college once in a month for the previous month within the first week of the current month.

4. Training Report: This should contain copies of various drawings done by the student either drafted or designed. A clear index listing the various drawings should be a part of the report. The drawings shall be sketch scheme, municipal approval drawings, working drawings, detail drawings and estimates [if made]. It shall also contain other works like photographs of sites visited and models done.

5. Building Study: This should be a detailed critical study of a building designed by the architect (*already & executed at site*) with whom the student has worked. It shall include the study of function, aesthetics, context, structure etc.

This shall be presented through diagrams, drawings, photographs and write ups.

